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Requester

At contact address specified for request number above

28th September 2015

Dear Requester

Re: Request under the Freedom of Information Act 2000 (the Act)

The Authority has considered your request which was received on 3rd September 2015 and our response to your questions is shown below.

1. How many laser printers do you use across the organisation?

Some departments do have individual laser printers which they have purchased outside the central procurement contract, for their individual departmental specialist needs .

As departments have arranged these individual printer purchases and these contracts are not managed centrally we would need to contact each department across the authority to answer this question regarding additional printing facilities.

Therefore on this occasion, the Authority has decided to exempt itself from complying with your request as the cost incurred in providing a response would exceed the appropriate limit of £450, which is equivalent to requests that would require more than 2.5 days' continuous work.

In order to produce meaningful information, all printer purchases made by departments would need to be examined individually. As we have outlined that this could not be achieved within the appropriate limit, it is our opinion that your request cannot be narrowed whilst returning meaningful information. Corporate Procurement regularly try to identify departments and users of these contracts with the aim to incorporate them into future corporate requirements.

As the Authority is withholding the information as detailed above under section 12 please accept this letter as a refusal notice issued in accordance with section 17 of the Act.

2. *What are the make, model and quantity of these Printers?*

We do not have a central register of laser printers, please refer to our answer to question 1.

3. *Are the consumables (toner and ink) for the Printers currently supplied as part of a Managed Print Service?*

No

4. *Who supplies the consumables (toner and ink) for your Printers/MFDs/MFPs?*

Supplies Team Ltd.

5. *How much did your organisation spend on printer consumables (toner and ink) in the last financial year?*

£40K

6. *Does your organization consider using compatible/remanufactured cartridges as a way of reducing spend on consumables?*

Yes

7. *Who is responsible for choosing/reviewing your printer consumable suppliers?*

The Procurement Team, Contracting and Procurement.

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If you are unhappy with the response provided or with the handling of your request, you can ask for an internal review by writing to the **Information Governance Specialist, Information Governance, 4th Floor, Loxley House, Station Street, Nottingham, NG2 3NG** stating the reasons for your dissatisfaction.

If you remain unhappy after receiving the response to your initial complaint you can request an independent review from the Information Commissioner's Office at **FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF**. You may also contact the Information Commissioner's Office by telephone on 01625 545745 or by email at mail@ico.gsi.gov.uk.

Yours sincerely,

Information Governance
Nottingham City Council